

New Bedford Academy Board of Directors  
Regular Meeting  
Monday, January 8, 2018, 7:45 a.m.

AGENDA

- I. Meeting Call to Order
- II. Roll Call
- III. Reading of the Mission
- IV. Public Comment
- V. Approval of Consent Calendar
- VI. Correspondence
  - A. Ferris State University
    1. NBA Insurance Policy Review
- VII. Treasurer's Report
  - A. Approval of Financial Report
- VIII. New Business
- IX. Other Business
- X. Business/Management Report
  - A. Principal
    1. Student Achievement
    2. Operations
  - B. MJ Management
  - C. Ferris State University
- XI. Extended Public Comment (non-agenda items)
- XII. Board Comments
- XIII. Reconfirmation of Next Meeting Date: February 12, 2018 at 7:45 a.m.
- XIV. Adjournment

*Individuals wishing to address the Board of Directors under public comment above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to not more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board may not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Individuals with special need accommodations should contact the principal's office at 734-854-5437 preferably one (1) business day prior to the meeting.*

*Proposed minutes of this meeting will be available for public inspection at the New Bedford Academy School Office located at 6315 Secor, Lambertville, Mi. 48144, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved. (Open Meetings Act, Public Act 267)*

New Bedford Academy Board of Directors  
Regular Meeting  
January 8, 2018, 7:45 a.m.

Agenda Notes

- I. Call to Order  
The President should call the meeting to order.
- II. Roll Call  
The Secretary should call roll: Tucker, Rothman, Dress, Walentowski, and Vollmar
- III. Reading and Review of the Mission  
The reading and review of the mission and vision of the academy will take place at this time.
- IV. Public Comment  
The Board President should ask if there are any public comments at this time.
- V. Approval of Consent Calendar  
  
The Consent Calendar needs to be approved and includes the following items:
  - January 8, 2018 Regular Meeting Agenda (enclosed)
  - December 11, 2017 Regular Meeting Minutes (enclosed)  
We will need the following motion:  
**“That the Consent Calendar be approved as presented.”**
- VI. Correspondence  
A. NBA Insurance Policy Review
- VII. Treasurer’s Report  
  
A. Approval of Financial Report  
MJ Management Services will review the enclosed monthly financial report at this time.  
An appropriate motion would be:  
**“That the Financial Report be approved as presented.”**
- VIII. New Business
- IX. Other Business

- X. Business/Management Report
  - A. Principal
    - 1. Student Achievement
    - 2. Operations
  - B. MJ Management
  - C. Ferris State University
- XI. Extended Public Comment  
The President should ask if there is any further public comment at this time.
- XII. Board Comments  
The President should ask for any Board member comments at this time.
- XIII. Reconfirmation of Next Meeting Date: February 12, 2018 at 7:45 a.m.
- XIV. Adjournment  
We will need a motion to adjourn.

**As always, if you have questions regarding any materials in this packet, please contact MJ Management Services Inc. at 734.789.7724 prior to the meeting.**

New Bedford Academy Board of Directors  
Rescheduled Regular Meeting Minutes  
December 11, 2017, 7:45 a.m.

I. Meeting Call to Order

The meeting was called to order at 7:45 a.m. at 6315 Secor Rd., Lambertville, MI

II. Roll Call

Present: Kelly Tucker, Tim Rothman, Cynthia Dress, Dean Vollmar, and Gary Walentowski,

Also Present: Greg Sauter and Kathleen Witucki

III. Reading of the Mission

Board Secretary Cynthia Dress read the mission and vision of the academy.

IV. Public Comment

None

V. Approval of Consent Calendar

The motion by Rothman supported by Walentowski to approve the consent calendar including the following items be approved as presented. The motion passed unanimously.

- December 11, 2017 regular meeting agenda
- November 6, 2017 regular meeting minutes

The motion passed unanimously.

VI. Correspondence

VII. Treasurer's Report

A. Approval of Financial Report

MJ Management reviewed the monthly financial report with the Board. It was moved by Rothman and supported by Dress that the monthly financial report be approved. The motion passed unanimously.

VIII. New Business

IX. Other Business

A. Marketing

- Weaving Influence will continue marketing efforts until the end of the school year. Board will revisit services needed for next year.
- The Board discussed student enrollment, dress code, why families' leave, what is works/doesn't work.
- Science promotion at NBA.

X. Business/Management Report

A. Principal

1. Student Achievement.

Principal Sauter provided a detailed explanation on student achievement. Math scores have really improved.

2. Operations

- Title I and At Risk Aides are in classroom together all day.
- Spanish – State Law requires two years before high school. Four years are provided with Rosetta Stone.
- Third Grade Reading Law requires that students that do not achieve a certain reading level are retained in third grade.
- FSU visit is scheduled for tomorrow, December 12<sup>th</sup> & 13<sup>th</sup>.

B. MJ Management

C. Ferris State University

XI. Extended Public Comment (non-agenda items)  
None

XII. Board Comments

XIII. Reconfirmation of next regular meeting dates:

The next rescheduled regular board meeting: January 8, 2018 at 7:45 a.m.

XIV. Adjournment

Motion was made by Dress, supported by Rothman that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 9:26 a.m.

**Proposed Minutes respectfully submitted,**

Kathleen Witucki  
Recording Secretary

Date: December 11, 2017

Approved by the Board of Directors at its \_\_\_\_\_, \_\_\_\_\_ meeting

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date



Kelly Inch <kelly25mjm@gmail.com>

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## New Bedford Academy Insurance Policy Review Report - COMPLIANT

1 message

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**Mindy J Britton** <MindyBritton@ferris.edu>  
To: "kellyjotucker@hotmail.com" <kellyjotucker@hotmail.com>  
Cc: Kelly Inch <kelly25mjm@gmail.com>

Thu, Nov 16, 2017 at 1:49 PM

New Bedford Academy's insurance policies have been reviewed by the Hylant Group for compliance with the Michigan Universities Self-Insurance Corporation (M.U.S.I.C.), and the policies have been found to be compliant.

A complete report is available in Epicenter.

Thank you for your prompt attention to this important matter.

Mindy



**Mindy Britton** | Compliance Auditor/Board Liaison

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Phone: 231-591-5804 Fax: 231-796-1448 | ferris.edu/charterschools