

New Bedford Academy Board of Directors  
Rescheduled Regular Meeting  
Monday December 11, 2017, 7:45 a.m.

AGENDA

- I. Meeting Call to Order
- II. Roll Call
- III. Reading of the Mission
- IV. Public Comment
- V. Approval of Consent Calendar
- VI. Correspondence
- VII. Treasurer's Report
  - A. Approval of Financial Report
- VIII. New Business
- IX. Other Business
  - A. Marketing
- X. Business/Management Report
  - A. Principal
    - 1. Student Achievement
    - 2. Operations
  - B. MJ Management
  - C. Ferris State University
- XI. Extended Public Comment (non-agenda items)
- XII. Board Comments

XIII. Reconfirmation of Next Meeting Date: January 8, 2018 at 7:45 a.m.

XIV. Adjournment

*Individuals wishing to address the Board of Directors under public comment above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to not more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board may not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Individuals with special need accommodations should contact the principal's office at 734-854-5437 preferably one (1) business day prior to the meeting.*

*Proposed minutes of this meeting will be available for public inspection at the New Bedford Academy School Office located at 6315 Secor, Lambertville, Mi. 48144, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved. (Open Meetings Act, Public Act 267)*

New Bedford Academy Board of Directors  
Regular Meeting  
December 11, 2017, 7:45 a.m.

Agenda Notes

- I. Call to Order  
The President should call the meeting to order.
- II. Roll Call  
The Secretary should call roll: Tucker, Rothman, Dress, Walentowski, and Vollmar
- III. Reading and Review of the Mission  
The reading and review of the mission and vision of the academy will take place at this time.
- IV. Public Comment  
The Board President should ask if there are any public comments at this time.
- V. Approval of Consent Calendar  
  
The Consent Calendar needs to be approved and includes the following items:
  - December 11, 2017 Regular Meeting Agenda (enclosed)
  - November 6, 2017 Regular Meeting Minutes (enclosed)  
We will need the following motion:  
**“That the Consent Calendar be approved as presented.”**
- VI. Correspondence
- VII. Treasurer’s Report  
  
A. Approval of Financial Report  
MJ Management Services will review the enclosed monthly financial report at this time.  
An appropriate motion would be:  
**“That the Financial Report be approved as presented.”**
- VIII. New Business
- IX. Other Business  
  
A. Marketing

X. Business/Management Report

A. Principal

1. Student Achievement
2. Operations

B. MJ Management

C. Ferris State University

XI. Extended Public Comment

The President should ask if there is any further public comment at this time.

XII. Board Comments

The President should ask for any Board member comments at this time.

XIII. Reconfirmation of Next Meeting Date: January 8, 2018 at 7:45 a.m.

XIV. Adjournment

We will need a motion to adjourn.

**As always, if you have questions regarding any materials in this packet, please contact MJ Management Services Inc. at 734.789.7724 prior to the meeting.**

New Bedford Academy Board of Directors  
Rescheduled Regular Meeting Minutes  
November 6, 2017, 7:45 a.m.

**PROPOSED**

I. Meeting Call to Order

The meeting was called to order at 7:45 a.m. at 6315 Secor Rd., Lambertville, MI

II. Roll Call

Present: Kelly Tucker, Tim Rothman, Cynthia Dress, Dean Vollmar, and Gary Walentowski,

Also Present: Greg Sauter, Kathleen Witucki, Michele Sideman,  
Laura Emshanov

III. Reading of the Mission

Board President Kelly Tucker read the mission and vision of the academy.

IV. Public Comment

None

V. Approval of Consent Calendar

The motion by Rothman supported by Vollmar to approve the consent calendar including the following items be approved as presented. The motion passed unanimously.

- November 6, 2017 regular meeting agenda
- October 9, 2017 regular and budget meeting minutes

The motion passed unanimously.

VI. Correspondence

A. Ferris State University

MJ Management reviewed the status correspondence assigning New Bedford Academy in "Yellow" from Ferris State University with the Board. The Board assigned a committee to submit the action plan as required by Ferris State University.

VII. Treasurer's Report

A. Approval of Financial Report

MJ Management reviewed the monthly financial report with the Board. It was moved by Rothman and supported by Walentowski that the monthly financial report be approved. The motion passed unanimously.

B. First Quarter Report

MJ Management reviewed the first quarter report with the Board. It was moved by Rothman and supported by Vollmar that the first quarter report be approved. The motion passed unanimously.

VIII. New Business

IX. Other Business

A. Reauthorization Self – Assessment

The Committee reviewed the FSU Internal Review for Reauthorization with the Board. The motion was made by Rothman and supported by Dress that the Internal Review be approved as presented. The motion passed unanimously.

B. ESP Evaluation

The Committee reviewed the ESP Evaluation with the Board and MJ Management Services Inc. The motion was made by Vollmar and supported by Walentowski that the ESP Evaluation be approved. The motion passed unanimously.

C. Marketing

Principal Sauter reported on Facebook updates.

- Students are helping celebrate the Academy's 20<sup>th</sup> year. Student Council will be presenting ideas to the PPT.
- Time Capsule is being donated.
- Student Council volunteers at annual opening of Vollmar Log Cabin and collected canned goods to donate to the local food bank.

X. Business/Management Report

A. Principal

1. Student Achievement.

Principal Sauter reviewed base point NWEA. K-4 home reading plan given to parents.

2. Operations

All new light bulbs have been put in the gymnasium.

B. MJ Management

Administration, Ferris encouraged Board members to solicit business people to apply for Board of Education positions.

C. Ferris State University

FSU Representatives encouraged all to focus on student achievement, and importance of increased enrollment. Reminder of FSU visitation date of December 13, 2017, they would like to have at least 3 Board members in attendance. The FSU Reauthorization Committee is Jim Scholton, Michele Sideman, and Laura Emshanov.

XI. Extended Public Comment (non-agenda items)  
None

XII. Board Comments  
Vollmar – 501C3 Vollmar Family Foundation (help families in need)

XIII. Reconfirmation of next regular meeting dates:

The next rescheduled regular board meeting: December 11, 2017 at 7:45 a.m.

XIV. Adjournment

Motion was made by Vollmar, supported by Dress that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 8:47 a.m.

**Proposed Minutes respectfully submitted,**

Kathleen Witucki [Signature]  
Recording Secretary

Date: November 6, 2017

Approved by the Board of Directors at its \_\_\_\_\_, \_\_\_\_\_ meeting

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date