

New Bedford Academy
Organizational Meeting
August 14, 2017, 7:45 a.m.

Agenda

- I. Meeting Call to Order
 - A. Roll Call
 - B. Approval of the Agenda
 - C. Motion to Declare All Offices Vacant
- II. Business Items
 - A. Elections of Officers
 - 1. President
 - 2. Vice President
 - 3. Secretary
 - 4. Treasurer
 - B. Organizational Operation.
 - 1. Adoption of Resolution Designating Person Responsible for Posting Regularly –Scheduled and Special Board Meeting Date Notice for the Academy Board
 - 2. Adoption of Resolution Designating Places to Post Calendar and Meeting Notices of Regularly-Scheduled and Special Meeting date Notices for the Academy Board
 - 3. Adoption of Resolution Designating Depository of Academy Funds
 - 4. Adoption of Resolution Designating Newspaper of Record
 - 5. Adoption of Resolution Authorizing Use of Facsimile Signatures
 - 6. Appointment of Freedom of Information Act, Office of Civil Rights, Sexual Harassment, Title VI, Title IX, and Section 504 representative, and Homeless Children and Youth Liaison
 - 7. Appointment of Chief Administrative Officer
 - 8. Appointment of Legal Counsel
 - 9. Appointment of External Auditor
- III. Public Comment
- IV. Motion to Adjourn to Regular Meeting

Individuals wishing to address the Board of Directors under public comment above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to not more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board may not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Individuals with special need accommodations should contact the principal's office at 734-854-5437 preferably one (1) business day prior to the meeting.

Proposed minutes of this meeting will be available for public inspection at the New Bedford Academy School Office located at 6315 Secor, Lambertville, Mi. 48144, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved. (Open Meetings Act, Public Act 267)

New Bedford Academy
Board of Directors
Organizational Meeting
August 14, 2017 7:45 a.m.

Agenda Notes

I. Meeting Call to Order

A. Meeting Call to Order and Roll Call

The President should call the meeting to order.

The Secretary should call roll: Tucker, Rothman, Dress, Walentowski, and Vollmar

B. Approval of Agenda

We will need the following motion:

“That the August 14, 2017 Organizational Meeting Agenda be Approved.”

C. Motion to Declare All Offices Vacant

We will need the following motion:

“That all offices are declared vacant.”

II. Business Items

A. Elections of Officers

1. President

The acting chair should ask for nominations for President.

2. Vice President

(The newly appointed President now takes over as chair.) The President should ask for nominations for Vice President.

3. Secretary

The President should ask for nominations for Secretary.

4. Treasurer

The President should ask for nominations for Treasurer.

We will need the following motion:

“That the Election of Officers Resolution be Approved.”

B. Organizational Operation.

1. Adoption of Resolution Designating Person Responsible for Posting Regularly – Scheduled and Special Board Meeting Date Notice for the Academy Board

The Resolution is enclosed. We will need the following motion:

“That the Resolution Designating the Person Responsible for Posting Board Meeting Notices be Approved.”

2. Adoption of Resolution Designating Places to Post Calendar and Meeting Notices of Regularly-Scheduled and Special Meeting date Notices for the Academy Board

The Resolution is enclosed. We will need the following motion:

“That the Resolution Designating Places to Post Calendar and Board Meeting Notices be Approved.”

3. Adoption of Resolution Designating Depository of Academy Funds

The Resolution is enclosed. We will need the following motion:

“That the Resolution Designating Depository of Academy Funds be Approved.”

4. Adoption of Resolution Designating Newspaper of Record

The Resolution is enclosed. We will need the following motion:

“That the Resolution Designating Newspaper of Record be Approved.”

5. Adoption of Resolution Authorizing Use of Facsimile Signatures

The Resolution is enclosed. We will need the following motion:

“That the Resolution Authorizing Use of Facsimile Signatures be Approved.”

6. Appointment of Freedom of Information Act, Office of Civil Rights, Sexual Harassment, Title VI, Title IX, and Section 504 representative, and Homeless Children and Youth Coordinators

The Resolution is enclosed. We will need the following motion:

“That the Resolution Appointing of Freedom of Information Act, Office of Civil Rights and Sexual harassment, Title VI , Title IX and Section 504, and Homeless Children and Youth Coordinators be Approved.”

7. Appointment of Chief Administrative Officer

The Resolution is enclosed. We will need the following motion:

“That the Resolution Appointing the Chief Administrative Officer be Approved with the 2017-18 Budget Time Line”

8. Appointment of Legal Counsel

The Resolution is enclosed. We will need the following motion:

“That the Resolution Appointing Legal Counsel be Approved.”

9. Appointment of External Auditor

The Resolution is enclosed. We will need the following motion:

“That the Resolution Appointing the External Auditor be Approved.”

III. Public Comment

The President should ask if there is any public comment at this time.

IV. Motion to Adjourn to Regular Meeting

We will need a motion to adjourn to the Regular Meeting

As always, if you have questions regarding any materials in this packet, please contact MJ Management Services Inc. at 734.789-7724 prior to the meeting.

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